

## Appendix A

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Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

- Effective and responsible management of premises
- Training and supervision of staff
- Adoption of best practice guidance.
- Provision and monitoring of CCTV
- Employment of Security Industry Authority licensed door staff
- Provision of toughened or plastic glasses
- Provision of litter bins and other security measures, such as outside lighting

c) Public safety

- Suitable risk assessments
- Provision of a sufficient number of people employed or engaged to secure the safety of the premises and patrons
- Appropriate instruction, training, and supervision of those employed
- Adoption of best practice guidance
- Provision of effective CCTV
- Provision of toughened or plastic glasses
- Implementation of crowd management measures
- Regular testing (and certification) of procedures, appliances etc.

d) The prevention of public nuisance

- CCTV / registered door supervisors
- Appropriate instruction, training and supervision to prevent incidents of public nuisance
- Control of operating hours
- Adoption of best practice guidance
- Installation of soundproofing, air conditioning, sound limitation devices
- Liaison with public transport providers
- Position of external lighting
- Collection and disposal of litter
- Effective ventilation systems

e) The protection of children from harm

- Sufficient number of staff to secure the protection of children from harm
- Appropriate instruction, training and supervision of staff in respect to determining the age of a customer
- Adoption of best practice guidance
- Limitations on the hours when children may in the premises
- Limitations or exclusions by age when certain activities are taking place
- Imposition of requirements for children to be accompanied by an adult

Checklist: